



Archdiocese of St. Louis

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Parish Control Manual Changes Dated July 1, 2015

We made the following changes to the Financial Management and Control Manual for Parishes (PCM). All pages have a revised date of 07/01/15 in the grid in the upper right-hand corner. We recommend reprinting from the website and replacing the entire contents in your Financial Management and Control Manual for Parishes (PCM).

1. Changed the Main Index to reflect all changes
2. Replaced Section 1.0 Parish Finance Councils pp. 12, 14
3. Replaced Section 2.0 The Budgeting Process p. 2
4. Replaced Section 3.1 Archdiocesan Accounting Policies pp. 1, 4, 6, 8
5. Replaced Section 3.1.2 "Off the Books" Bank Accounts
6. Replaced Section 3.2.1 Parish High Level Chart of Accounts
7. Replaced Section 3.3 Parish Reporting Requirements to the Archdiocese of St. Louis
8. Replaced Section 3.3.1 Parish Reporting Requirements
9. Replaced Section 3.4 Reporting Financial Information to Parishioners p. 2
10. Replaced Section 3.6 Software
11. Replaced Section 3.7 Together We're Better Programs p. 1
12. Replaced Section 3.8 Procedure for Handling Operating Grants for Parishes and Elementary Schools p. 2
13. Replaced Section 3.9 Accounting for School Tuition p. 2
14. Replaced Section 3.10 Parish Cemeteries
15. Added Section 3.11 Accounting for Solar Panels and Grants
16. Replaced/Renamed Section 4.3 Scouting Organizations, K of C, SVDP
17. Replaced Section 5.1 Archdiocesan Temporalities Statutes p. 2
18. Replaced Section 5.2 Archdiocesan Temporalities Policies p. 2
19. Replaced Section 5.3 Closed Parish Policy p. 1

20. Replaced Section 5.3.1 Financial Issues for Closing Parishes p. 2
21. Replaced Section 7.2 Authorities for Approval – Accounting
22. Replaced Section 7.4 Authorities for Approval – Titling of Property
23. Replaced Section 7.5 Authorities for Approval – Leases and Contracts
24. Replaced Section 8.1 The St. Louis Archdiocesan Fund pp. 2-3
25. Replaced Section 8.6 Investment Participation Policy
26. Replaced Section 8.7 Building and Loan Protocol pp. 3-4
27. Replaced Section 8.8 Procedure for Donating Securities p. 1
28. Replaced Section 9.1.1 Directory of Important Risk Management Telephone Numbers
29. Replaced Section 9.4 Guidelines for the Use of Beverage Alcohol
30. Replaced Section 11.1.0 Archdiocesan Assessments
31. Replaced Section 11.5 St. Louis Review Subscriptions
32. Replaced Section 12.2 Federal Tax Exempt Status
33. Replaced Section 12.6 Raffles
34. Replaced Section 13.1.1 Guidelines on Selected Compensation and Employment Issues
pp. 15-19
35. Added Section 13.5 Contracts for Elementary School Teachers
36. Replaced Section 14.1 Issues Related to Priests' Compensation pp. 2-5, 8, 11
37. Replaced Section 14.3 Priests' Accountable Plans
38. Replaced Section 14.6 Mass Stipends and Stole Fees
39. Changed some names and titles in the Appendix